

July 07,2021

PROCEDURE FOR TRANSCRIPT

1. Duly fill in the Transcript form.
2. Write correct name which is there on your final year marksheet.
3. Send scanned copies of all marksheets from sem I to sem VIII , including all ATKT marksheets, and a copy of college leaving certificate.
4. Or Birthdate certificate Or any other certificate as proof of birthdate.
5. Send college level transcript fee Rs. 500 for two copies and Rs. 200 for each extra copy.
6. Please mail above mentioned documents to umitexam@gmail.com also mention your contact no.
7. University level fees will be Rs 1000 for two copies and Rs 200 for each extra copy, which is to be paid at Pariksha Bhavan after getting transcript from college.
8. WES is done by University only and not by college.

Details of Payment through NEFT for college level transcript is given in the transcript form.

*After the transcript is ready, you will receive a soft copy on your email ID.

*Please verify the transcript thoroughly as per guidelines given by the attached University document.

*Final copy of transcript will be ready only after your positive response.

*College level transcript is to be collected by student from college and hand it over to university office with university transcript form and fees. Transcript form of university is available on university website.


(Dr. Sanjay S. Pawar)
Principal